

MINUTES
MEETING OF THE BOARD OF DIRECTORS
OPERATIONS & SAFETY COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

May 31, 2018

The Board of Directors Operations & Safety Committee met on May 31, 2018 at 10:05 a.m. in the Board Room on the 6th Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

Board Members Present

Roberta Abdul-Salaam
Robert F. Dallas
Frederick L. Daniels, Jr.
Jim Durrett
Roderick E. Edmond, Chair
William F. Floyd
Ryan Carter Glover
Jerry Griffin
Alicia M. Ivey
John 'Al' Pond

MARTA officials in attendance were: General Manager/ CEO Jeffrey A. Parker; Deputy General Manager A. Robert Troup; C-Suite Team Members - Chief Financial Officer Gordon L. Hutchinson, Chief Operating Officer Richard A. Krisak and Chief Counsel Elizabeth O'Neill; AGMs Elayne Berry, LaShanda Dawkins, Wanda Dunham, Angela Jackson-Summers (Acting) and Benjamin Limmer; Chief Information Security Officer Dean Mallis; Executive Director Shelton Goode; Senior Directors Kevin Hurley, George Wright and Thomas Young (Acting); Directors Rhonda Allen, Lisa DeGrace, Diane Hamilton, Jonathan Hunt, Douglas Miller, Patrick Minnucci and William Taylor; Managers Davis Allen and John Cochran. Sr. Executive Administrator Ashanti Boothe; Department Administrator Tracy Kincaid; Sr. Executive Administrator Brenda Williams. Others in attendance Eric Brimm, Adrien Carter, Abebe Girmay, Daniel Goodridge, Aston Greene, Cedric Griffin and Kris Mattson.

Also in attendance Pam Alexander of LTK Engineering; Jack Buckingham and Helen McSwain of MATC; William Chambers of Corporate Environmental Risk Management; Caitlyn Cooper of Exol's Public Strategy; Jim Schmidt of HNTB; Taylor Smith-Student Intern; Sid Sparks of S.L. King.

Consent Agenda

- a. Approval of the April 26, 2018 Operations & Safety Committee Meeting Minutes
- b. Resolution Authorizing Award of a Contract for the Procurement of Revenue Vehicle Towing Services, IFB B39301A
- c. Resolution Authorizing the Procurement of Wheel Truing Machines Maintenance and Repair Services, IFB B40732

On motion by Mr. Durrett seconded by Mrs. Abdul-Salaam, the Consent Agenda was unanimously approved by a vote of 8 to 0, with 8 members present.

Individual Agenda

Resolution Authorizing Exercise of Option Year Seven for the General Engineering Consultant (GEC) Contract, RFP P5424

Mr. Minnucci presented this resolution authorizing the General Manager/CEO or his delegate, to exercise Option Year Seven of the General Engineering Consultant (GEC) contract with Metropolitan Atlanta Transit Consultants (MATC) and provided funding authorization for the GEC contract in support of the delivery/execution of MARTA's FY 2019 Capital Improvement Program, in an amount not to exceed \$10,300,000.

The resolution will ask for approval of four different resolution requests: GEC, GCPS (Operations & Capital Program), GCPS (Technology and GCPS (Police Services).

In June 2007, the Board of Directors approved the selection of two teams to provide GEC services in support of the Authority's long-range CIP. MATC was selected to provide General Engineering Consulting Services associated with Track & Systems and the Metro Atlanta Transit Team (MATT) was selected to provide services associated with Buildings and Structures, beginning with FY 2008. The GEC contract term consisted of five-year base options that allow the Authority to extend the contract up to five additional option years. In June 2011, the GEC teams combined resources under the MATC organization to improve GEC performance efficiency and reduce costs. In June 2016, the Board approved the establishment of two additional option years for FY 2018 and FY 2019. In 2017, the MARTA Board authorized and approved the exercise of option year six for FY 2018. This resolution request authorization to exercise option year seven of the GEC contract.

Dr. Edmond indicated that the Board would like to have a working understanding of how and why MARTA outsources work orders.

On motion by Mr. Durrett seconded by Mr. Floyd, the resolution was unanimously approved by a vote of 8 to 0, with 8 members present.

Resolution Authorizing the Expenditure of Capital Funds for General Consulting and Professional Services (GCPS) for the Division of Operations and the Department of Capital Programs & Development in Fiscal Year 2019

Mr. Minnucci presented this resolution authorizing the General Manager/CEO, or his delegate, to provide FY 2019 funding authorization in the amount not to exceed \$2,295,700 for general consulting and professional services. This funding is dedicated to use by the Division of Operations and the Department of Capital Programs & Development for professional and specialized vendors holding valid GSA schedule.

GCPS contract staff is necessary to implement MARTA's Operations and Capital Programs & Development supported projects identified in the Capital Improvement Program. These capital projects require highly experienced staff with specialized expertise in the areas of planning, design, implementation, training and documentation.

A number of GCPS (Technical) Staffing Services hold a valid GSA S-70 Schedule, State of Georgia, or other public contracts. These contracts provide hourly rates for the range of technical resources required for the staffing of the capital and operating functions identified. When a resource is required, procurement staff will issue a request for resources to come from vendors with GSA S-70 Schedule and make a selection based upon the identified skills and hourly rate proposed. Task Orders(s) will be issued to the vendors detailing the exact requirements for the requested resource. The FY 2019 GCPS requested amount of \$2,295,700 is a 22.5% reduction from the FY 2018 GCPS authorization.

Mr. Durrett asked how did MARTA calculate the requested amount of \$2,295,700 compared to the previous Fiscal years.

Mr. Minnucci said the requested amount is calculated from detailed work orders with a 5-10% processing fee.

Mr. Pond said there was a decrease in the annual budget and wanted to know where is the current work being completed.

Mr. Minnucci said MARTA is increasing work with Architect and Engineering Firms.

On motion by Mrs. Abdul-Salaam seconded by Mr. Durrett, the resolution was unanimously approved by a vote of 8 to 0, with 8 members present.

Resolution Authorizing the Expenditure of Capital and Operating Funds for General Consulting and Professional Services for the Department of Technology in Fiscal Year 2019 (July 1, 2018 – June 30, 2019)

Ms. Hamilton presented this resolution authorizing the General Manager/CEO or his delegate the allocation of \$9,595,250 expenditure authority to Technology staffing vendors holding valid General Service Administration (GSA) Schedule 70, State of Georgia contract or United States Government contract to provide professional and specialize staffing for the Department of Technology on an as-needed basis over the FY19 period of July 1, 2018 – June 30, 2019 depending on funding source.

General Consulting Professional Services (GCPS) contract staff is necessary to implement MARTA's Technology and Technology supported projects identified in the Capital Improvement Program. These capital projects require highly experienced staff with specialized expertise in the areas of planning, design, implementation, training and documentation.

The total requested funding is \$9,595,250, with \$8,595,250 proposed from FY19 Capital Improvement Project and \$1,000,000 proposed from FY19 Technology Operation Budget.

Mrs. Abdul-Salaam asked how does MARTA project services needed.

Mrs. Hamilton said that MARTA looks at gaps in staffing, FY19 initiatives as well as detailed annual reviews of all projects.

Mrs. Abdul-Salaam asked if this funding is included in the proposed FY19 Budget.

Ms. Hamilton confirmed it is included.

Dr. Edmond said he initially had concerns regarding the utilization of State of Georgia vendors, since they have no Disadvantaged Business Program; but he now realizes the vendor pool is diversified. It is comprised of women, people of color, etc. It is important to support the community.

On motion by Mr. Durrett seconded by Mr. Pond, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing the Expenditure of Capital Funds for General Consulting and Professional Services (GCPS) for the Department of Police & Emergency Management in Fiscal Year 2019

Major Greene presented this resolution requesting the Board of Directors' approval, authorizing the General Manager/CEO or his delegate to authorize funding in the amount of \$4,000,000 to be added to MARTA's FY2019 Annual GCPS contract value. Funds for this contracting mechanism have been allocated in the Authority's' Capital Improvement Program budget for security & emergency management programs including: CCTV Program, Vehicle Security Camera, Body Cameras and Cyber Security Program.

The office of Diversity and Inclusion (D&I) has assigned a 35% Disadvantaged Business Enterprise (DBE) goal on this contract.

Mr. Daniels asked what was the level of financial approvals that MARTA approved last year.

Major Greene said the program was started in FY16 which had initial authorization of \$5,000,000. In FY17, the amount was reduced by \$4,000,000. MARTA had 50% execution due to launching the program and few delays regarding internal process. For FY18, MARTA increased the ability to deliver by executing the authorized amount at 80%.

Mrs. Abdul-Salaam asked if the execution amount reflected the demand for additional assistance during the 85 North bridge collapse.

Major Greene said Yes. Much of MARTA's security programs are related to security technologies. During the 85 North bridge collapse, MARTA increased personnel and support.

Dr. Edmond said, due to the amount of funds involved in this program, how do companies get access to funding for outsourcing projects?

Mr. Krisak said majority architecture and engineering support contracts have multiple firms and a team associated with their firms that make up their subs, which is where DBE's are done.

Mr. Daniels requested that DBE's to be identified on future documents.

Mr. Griffin asked if minority contractors are on the GSA list.

Dr. Edmond said the GSA program comes from the State and there are minority contractors listed.

On motion by Mrs. Abdul-Salaam seconded by Mr. Durrett, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

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Adjournment

The meeting of the Operations & Safety Committee adjourned at 10:30 a.m.